

Collana Studi AISV

Guide for Authors

GENERAL INFORMATION

The papers should have a maximum size of 8,000 words and 20 MB and not exceed 22 pages (references and figures included).

They should be sent as both doc/docx and pdf files.

Figures should be saved as separate files in suitable resolutions, as explained below.

Medias (audio and video files) can also be provided as supplementary materials. Before the publication, the Authors will sign a declaration of responsibility for the contents included in the video and audio files.

For general information and support, please contact redazione@aisv.it

PAGE FORMATTING

Please set page margins according to the following specifications:

top = 4,85 cm

bottom = 4,85 cm

right = 4,5 cm

left = 4,5 cm

binding = 0 cm

Please take into account the dimensions of the page when creating your own tables and figures.

The text should be typed [Garamond font size 11, 13-point line-spacing, right and left aligned].

AUTHOR(S), TITLE, ABSTRACT, AFFILIATIONS

The paper should begin with the following information:

Author(s)' Name and Surname [Garamond size 10/line-spacing: 10 points; initial capital; spacing after the paragraph: 3 points]

Title [Garamond size 16/single line-spacing; spacing after the paragraph: 60 points]

Short English abstract (max 130 words) [Garamond size 10/line-spacing: 12 points; spacing after the paragraph: 24 points]

Maximum 5 English keywords, separated by commas and preceded by "Keywords", according to the following example:

Keywords: Word, Word, Word, Word, Word. [Garamond size 10/line-spacing: 12 points]

For each Author, affiliation and e-mail address should be added at the end of the text according to the following example:

NAME SURNAME – Department/Institute, University, Country (only if different than Italy)

e-mail address

This information will be listed in the Authors' section at the end of the volume; therefore it should not be included in the calculation of the word length.

SECTION NUMBERING AND TITLES

[Garamond size 12/single line-spacing; italic; spacing before the paragraph: 24 points; spacing after the paragraph: 6 points]

Section titles should be preceded by progressive Arabic numerals followed by dot, as in the following example:

1. *Articulation - vs acoustic-based sound changes*

The *Acknowledgment*, *Bibliography* and *Appendix* sections should not be preceded by numerals.

For subsection titles please use [Garamond size 11/line-spacing 13 points; spacing before the paragraph: 12 points; spacing after the paragraph: 6 points]

The last number should not be followed by dot (e.g.: 1.2, 1.2.1).

QUOTATIONS

Long quotations should be typed with smaller font and slightly indented: [Garamond size 10/line-spacing: 12 points; spacing before and after paragraph: 6 points; left and right indentation: 0,5 cm]

Quotations should never be followed by a footnote; rather, they should include the relevant source according to the following examples:

- (Rossi, 2005) for single Author;
- (Rossi, 2005: 1-27) for single Author with page specification;
- (Rossi, Bianchi, 2005) for two Authors;
- (Rossi, Bianchi & Bernardi, 2005) for more than two Authors;
- (Rossi, 2005; Bianchi, 2001) for multiple references.

Papers with more than two Authors should be quoted as (FirstSurname et al., year) from the second quotation onward.

FIGURES AND TABLES

Figures and Tables should be preceded by captions. Captions are typed centred in the text document and not followed by dot, according to the following specifications: [Garamond size 9,5/line-spacing 11; italic; spacing before paragraph: 12 points; spacing after paragraph: 6 points]

Example of Table caption:

Table 1 - Articulatory and spectral conditions for the identification test of dark /l/ as /w/ in the cluster /lb/

The text in the tables, the legends, any other label included in graphics should be typed [Garamond size 9,5/single line-spacing].

Colours are allowed, but shades of grey or textures are warmly recommended, as they maintain a better visibility in black-and-white printing.

Figures should be sent as separate jpeg or tiff files with a resolution of no less than 300 dpi and no more than 600 dpi. Please make sure that any contrast is visible in a black-and-white print. Captions should be typed in the manuscript, not in the Figure file. Please remember that the manuscript + figures files should not exceed 20 MB in total, and the dimensions of Figures and Tables should comply with the page layout (see above, PAGE FORMATTING).

FORMULAS

Please provide formulas as separate jpeg/tiff files (see specifications above for Figures). Instead of captions, formulas must be provided with Arabic numerals in brackets, as in the example below:

(1)

$$C_i = \frac{\sum_{k=1}^K \hat{u}_k * S(\hat{u}_k)}{\sum_{k=1}^K S(\hat{u}_k)}$$

Tables, Figures and Formulas should have their own numerical progression.

FOOTNOTES

Footnotes should be typed [Garamond size 9,5 / line-spacing 11], as in the following example¹. Please note that the note number goes before the punctuation mark.

¹ This is an example of a footnote.

BIBLIOGRAPHY

The section containing the bibliographical list should be entitled “Bibliography” (not preceded by numeral). The bibliographical records should be listed in alphabetical order; should multiple records be present for a single Author, please order them chronologically; should multiple records of the same year be present for a single Author, please use progressive alphabetical letters (a, b, c...) to distinguish them. The town of the publication should be referred to in the same language as the publication itself.

Please type your reference list [Garamond size 10/line-spacing 12; spacing after paragraph: 3 points].

Examples of different publication types are provided below.

[books]

BAKER, C. (1988). *Key issues in bilingualism and bilingual education*. Clevedon: Multilingual Matters.

CORDIN, P. (Ed.) (2011). *Didattica di lingue locali. Esperienze di ladino, mòcheno e cimbro nella scuola e nell'università*. Milano: Franco Angeli.

LUJÁN, M., HENSEY, F. (Eds.) (1974). *Current studies in Romance linguistics*. Washington: Georgetown University Press.

BRUCK, A., FOX, R. & LA GALY, M. (Eds.). *Papers from the parasession on Natural Phonology*. Chicago: Chicago Linguistic Society.

[papers in edited book]

OHALA, J.J. (1989). Sound change is drawn from a pool of synchronic variation. In BREIVIK, L.E., JAHR, E.H. (Eds.). *Language change: Contribution to the study of its causes*. Berlin: Mouton de Gruyter, 173-198.

[paper in journal]

BERRUTO, G. (2007). Situazioni sociolinguistiche e tutela delle lingue minoritarie. Considerazioni alla luce della *Survey Ladins*. In *Mondo Ladino*, 31, 37-63.

[paper retrieved online]

Cancer Research UK. Cancer statistics reports for the UK. (2003). <http://www.cancerresearchuk.org/aboutcancer/statistics/cancerstatsreport/> Accessed 13.03.03.

[dissertations]

CIUCCI, L. (2013). Inflectional morphonology in the Zamucoan languages. PhD dissertation, Scuola Normale Superiore di Pisa.

[proceedings]

THE SCOTTISH CONSORTIUM FOR ICPHS (Ed.) (2015). *Proceedings of the 18th International Congress of Phonetic Sciences*, Glasgow, UK, 10-14 August 2015.

TROUVAIN, J. & BARRY W.J. (Eds.) (2007). *Proceedings of the 16th International Congress of Phonetic Sciences*, Saarbrücken, Germany, 6-10 August 2007.

[unpublished papers]

SURNAME, N. (forthcoming, a). Title title title. Manuscript, University of Papua New Guinea.

SURNAME, N. (forthcoming, b). Title title title. Paper presented at *LSRL 40*, University of Washington, March 26-28, 2010.