

Studi AISV Series

Author Guidelines

GENERAL INFORMATION

Manuscripts should not exceed 8000 words (approximately 22 printed journal pages, 20 MB, references and figures included).

Manuscripts should be submitted as a DOC/DOCX and a PDF file.

Figures should be included in the text. Moreover, they should also be saved as image files (see FIGURES AND TABLES) and submitted separately.

Authors deciding to submit their manuscript in English are encouraged to get editing help from someone with full professional proficiency in English.

Before the accepted manuscript is published, a declaration of responsibility for the content of audio and video files is required to be signed by the Authors.

For further information, please contact **redazione@aisv.it**

PAGE FORMATTING

Set page margins as follows:

top = 4.85 cm
bottom = 4.85 cm
right = 4.5 cm
left = 4.5 cm
binding = 0 cm

Tables and figures should be sized such that they fit to the page layout and not exceed a maximum width of 12 cm.

AUTHOR(S), TITLE, ABSTRACT, AFFILIATION

Papers should start with the following information:

Author(s)' Name and Surname

[Garamond size 10/line-spacing: 10 points; initial capital; spacing after the paragraph: 3 points]

Title [Garamond size 16/single line-spacing; spacing after the paragraph: 60 points]

Short English abstract (max 150 words)

[Garamond size 10/line-spacing: 12 points; spacing after the paragraph: 24 points]

Maximum 5 keywords (in English), separated by commas and preceded by *Keywords*, as in the following example:

Keywords: word1, word2, word3, word4, word5. [Garamond size 10/line-spacing: 12 points]

Authors' affiliation, e-mail address and ORCID should be provided at the end of the manuscript as follows:

NAME SURNAME – Department/Institute, University, Country

ORCID

e-mail address

In case of missing affiliation, the author can use the definition "independent researcher".

Affiliation, e-mail and ORCID will be listed in the Authors' section at the end of the volume; thus, they are excluded from the word count.

RUNNING TEXT

[Garamond font size 11, 13-point line-spacing, right and left aligned]

The first paragraph of each section after a heading, a table or a figure is not to be indented. Otherwise, a first-line indent (0.5 cm) must be used.

SECTION NUMBERING AND FIRST-LEVEL HEADINGS

[Garamond size 12/single line-spacing; italic; spacing before the paragraph: 24 points; spacing after the paragraph: 6 points]

Section headings should be numbered progressively in Arabic numerals (in roman) followed by a dot (as in the following example: 1. *Articulation- vs acoustic-based sound changes*).

The *Acknowledgments*, *References* and *Appendix* sections should not be numbered.

SUBSECTION HEADINGS

[Garamond size 11/line-spacing 13 points; spacing before the paragraph: 12 points; spacing after the paragraph: 6 points]

Subsection headings should be numbered progressively in Arabic numerals. The last number is not followed by a dot (e.g.: 1.2, 1.2.1).

QUOTATIONS

Short quotations (equal to or less than three lines) are included in main text and placed within double quotation marks (“ ”).

Long quotations (more than three lines) are set on a new line and indented as a block with 0.5 cm from the left and right margin. Font size of quotations should be smaller than main text: [Garamond size 10/line-spacing 12 points; spacing before and after paragraph: 6 points; left and right indentation: 0.5 cm]. No quotation marks are necessary in long quotations. References (Author, year: page) should be placed at the end of the quotation.

IN-TEXT CITATIONS

In-text citations should follow the “Author-date” format (in parentheses within the text, not in footnotes) as shown in the following examples:

Single author: (Rossi, 2005) / Rossi (2005) / (Rossi, 2005: 1-27)

Two authors: (Rossi, Bianchi, 2005)

More than two authors: (Rossi, Bianchi & Bernardi, 2005)

Multiple references: (Rossi, 2005; Bianchi, 2001).

For works by three or more authors, all the authors should be listed only the first time you cite the source. List only the first author’s name followed by “et al.” for each subsequent citation.

Software names and scripts should be in italics. The full reference should be provided in the *References* section (see REFERENCES):

Praat (Boersma, Weenink, 2021)

CROSS-REFERENCES

In cross-references to paragraphs, use the § symbol followed by the paragraph number. In cross-references to a table or a figure, use “Tab.” or “Fig.” followed by its respective number.

LOANWORDS AND FOREIGN WORDS

Loanwords and foreign words should be in italics.

LISTS

In alphabetical lists, each listed item is preceded by a lowercase letter followed by a dot, e.g.: a. b. c.

In numbered lists, each listed item is preceded by a number followed by a dot, e.g., 1. 2. 3.

In bulleted lists, each listed item is preceded by a dash (“–”) (not a minus (“-”).

IPA FONTS

For phonetic transcriptions use the font *Charis SIL*. The font size should be 1 point smaller than the main text.

FIGURES AND TABLES

CAPTIONS

[Garamond size 9,5/line-spacing 11; italic; spacing before paragraph: 12 points; spacing after paragraph: 6 points]

Captions should precede Figures and Tables. They should be centered and not end with a dot. Caption numbers should be followed by a minus “-” (not by a dot). Example of a Table caption:

Table 1 - *Articulatory and spectral conditions for the identification test of dark /l/ as /w/ in the cluster/lb/*

TEXT

Text in tables, captions or figures, preferably: [Garamond size 9,5/single line-spacing]

COLOURS AND RESOLUTION

Colours are, in principle, allowed. However, shades of grey, black and white are strongly recommended, since they can be easily reproduced. Please make sure that any contrast is visible in a black-and-white print.

Figures should be sent separately as JPEG or TIFF files with a minimum resolution of 300 dpi (the maximum resolution allowed is 600 dpi). More specific directions on how to export graphs from Excel and R with the proper resolution are available in the file *Exporting_graphs_300-600DPI.pdf*. Captions should be typed in the text, not in the Figure. Please remember that the manuscript including the image files should not exceed 20 MB in total. The size of Figures and Tables should comply with the page layout (see above, PAGE FORMATTING).

FORMULAS

[Garamond size 9,5/ line-spacing 11]

Formulas should be centered and numbered with Arabic numerals in round brackets, as in the example below:

(1)

$$C_t = \frac{\sum_{k=1}^K \dot{u}_k * S_t(\dot{u}_k)}{\sum_{k=1}^K S_t(\dot{u}_k)}$$

Please provide formulas as separate JPEG/TIFF files (see the FIGURES AND TABLES section). Figures, tables and formulas within a paper are numbered consecutively but separately.

DECIMAL AND THOUSANDS SEPARATORS

In papers written in English, thousands should be separated by a comma, whereas decimals should be separated by a dot.

100,000

3.5

Units of measurement should be preceded by a space (e.g., 125 ms).

FOOTNOTES

[Garamond size 9,5 / line-spacing 11]

Footnotes should be inserted using the autonumbering facility in *Word*, as in the following example¹. Please note that, in the text, footnote numbers precede punctuation.

ACKNOWLEDGEMENTS

[Garamond size 10/line-spacing 12; spacing after paragraph: 3 points]

The section *Acknowledgements* should not be preceded by numeral and must precede the section *References*. Funding and/or supporting grants should be acknowledged in this section.

REFERENCES

[Garamond size 10/line-spacing 12; spacing after paragraph: 3 points]

The section containing the bibliographical list should be entitled *References* (not preceded by numeral). The bibliographical references should be listed in alphabetical order. If there are different references by a single Author, they should be sorted chronologically. If different entries have the same single Author and year, please use progressive alphabetical letters (a, b, c...). When available, please include DOIs as hyperlinks (without further information), as in the following example: <https://doi.org/xxxxx>. The place of publication should be in the same language of the publication. Authors and references should be in Roman script. For edited volumes, “Ed.” or “Eds.” should be used. Examples of different publication types are provided below.

[books]

BAKER, C. (1988). *Key issues in bilingualism and bilingual education*. Clevedon: Multilingual Matters.

CORDIN, P. (Ed.) (2011). *Didattica di lingue locali. Esperienze di ladino, mòcheno e cimbrio nella scuola e nell'università*. Milano: Franco Angeli.

LUJÁN, M., HENSEY, F. (Eds.) (1974). *Current studies in Romance linguistics*. Washington: Georgetown University Press.

BRUCK A., FOX, R. & LA GALY, M. (Eds.). *Papers from the parasession on Natural Phonology*. Chicago: Chicago Linguistic Society.

DARWIN, C. (1872). *The expression of emotions in man and animals*. London: John Murray. [It. Transl.: FERRARI G. A. (Ed.) (1982). *L'espressione delle emozioni negli uomini e negli animali*. Torino: Boringhieri].

[papers in edited books]

OHALA, J. J. (1989). Sound change is drawn from a pool of synchronic variation. In BREIVIK, L. E., JAHR, E. H. (Eds.), *Language change: Contribution to the study of its causes*. Berlin: Mouton de Gruyter, 173-198.

[papers in journals]

BERRUTO, G. (2007). Situazioni sociolinguistiche e tutela delle lingue minoritarie. Considerazioni alla luce della *Survey Ladins*. In *Mondo Ladino*, 31, 37-63.

HE, L., DELLWO, V. (2017). Between-speaker variability in temporal organizations of intensity contours. In *The Journal of the Acoustical Society of America*, 141(5), 488-494. <https://doi.org/10.1121/1.4983398>

KAWAHARA, S. (2013). Nihongo no tokushu haku no onkyō to chikaku [The acoustics and perception of Japanese special moras]. In *Nihon Onkyō Gakkaishi* [Journal of the Acoustical Society of Japan], 69(4), 191-196. https://doi.org/10.20697/jasi.69.4_19

[proceedings]

THE SCOTTISH CONSORTIUM FOR ICPHS (Ed.) (2015). *Proceedings of the 18th International Congress of Phonetic Sciences*, Glasgow, UK, 10-14 August 2015.

TROUVAIN, J., BARRY W. J. (Eds.) (2007). *Proceedings of the 16th International Congress of Phonetic Sciences*, Saarbrücken, Germany, 6-10 August 2007.

[contributions in proceedings]

BERTINETTO, P. M., SORIANELLO, P. & RICCI, I. (2007). Sulla gerarchia dei fattori che governano la gorgia. Un'applicazione dell'algoritmo di decisione C&RT. In GIORDANI, V., BRUSEGHINI, V. & COSI, P. (Eds.), *Scienze Vocali e del linguaggio - Metodologie*

¹ This is an example of a footnote.

di valutazione e risorse linguistiche. Atti del III Convegno Nazionale AISV, Povo di Trento, Italia, 29-30 November / 1 December 2006, 167-180.

LEEMANN, A., SCHMID, S., STUDER-JOHO, D. & KOLLY, M.-J. (2018). Regional Variation of /r/ in Swiss German Dialects. In *Proceedings of Interspeech 2018*, Hyderabad, India, 2-6 September 2018, 2738-2742. <https://doi.org/10.21437/Interspeech.2018-1065>

[dissertations]

SURNAME, N. (YYYY). Title. PhD dissertation, University.

[unpublished papers]

SURNAME, N. (forthcoming, a). Title. Manuscript, University of XXX.

SURNAME, N. (forthcoming, b). Title. Paper presented at *Conference*, Month DD-DD, YYYY.

[papers retrieved online]

Cancer Research UK. Cancer statistics reports for the UK. (2003).

<http://www.cancerresearchuk.org/aboutcancer/statistics/cancerstatsreport/>. Accessed 13 March 2003.

[software and statistical packages]

BOERSMA, P., WEENINK, D. (2021). PRAAT: doing phonetics by computer. [Computer program] Version 6.1.40. <https://www.praat.org/>

FALISSARD, B. (2012). Psy: Various procedures used in psychometry. [R package] Version 1.1. <https://cran.r-project.org/package=psy>

BRYER, J., SPEERSCHNEIDER, K. (2016). Likert: Analysis and Visualization Likert Items. [R package] Version 1.3.5. <https://CRAN.R-project.org/package=likert>